NEW YORK state department of

Nirav R. Shah, M.D., M.P.H. Commissioner October 4, 2013 **HEALTH** 

Sue Kelly Executive Deputy Commissioner



RE: Article 28 D&TC Survey-completed September 10, 2013

Dear

This letter follows the completion of an Article 28 survey at your facility. The purpose of this survey was to determine compliance with Article 28 requirements for a D&TC facility.

Enclosed are the Article 28 Statement of Deficiencies listing areas of non-compliance. You must prepare and submit a Plan of Correction to address the deficiencies. The Plan of Correction must be explicit and include the date of correction, a description of the corrective action, and a prospective plan to ensure continuing compliance in the future.

NOTE: Please ensure that the Plan of Correction submitted include the "provider/supplier representative's signature (X6)" near the bottom of page 1, as well as the "completion date (X5)" entries in the far right column of each page.

The Article 28 Plan of Correction must be submitted to our office located at no later than October 15, 2013

If you have any questions concerning this letter, please call



cc:

(Enclosure)

If continuation sheet 1 of 8.

New York State Department of Health  STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION  (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE COMPI	SURVEY ETED	
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	NOTE: THE NEW	YORK OFFICIAL				
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	BELOW ARE CITE	ED AS A RESULT OF A			•	
	SURVEY CONDU	CTED IN ACCORDANCE				
•		8 OF THE NEW YORK STATI LAW. THE PLAN OF	=			
	CORRECTION, H	OWEVER, MUST RELATE TO	o			
		L PATIENTS AND PREVENT				
	INTENDED COM	NCES IN THE FUTURE. PLETION DATES AND THE				'
	MECHANISM(S)	ESTABLISHED TO ASSURE				
r .		PLIANCE MUST BE	.   '			
	INCLUDED.					
T2022	751.2 (h) ORGAN ADMINISTRATIO	IZATION AND N. Operator.	T2022			
	The responsibilitie but not be limited	es of the operator shall include			· · · · · ·	
	(h) the appointme	ent of medical and dental staff,				
	the assignment of	their clinical privileges and			•	.
		ppointments at least every two				
	years.					
	This Regulation is	s not met as evidenced by:	),			
	Based on docume	ent review and interview, the				
	operator does not medical staff along	ensure the appointment of g with the assignment of clinic	al		+	
	privileges and rev	iews of such appointments				
	every two years, a (Staff #1 and 2)	as evidenced for 2 of 2 staff.				
	Findings include:					
1	Review on 9/9/13	of facility bylaws revealed the		1		
ffice of He	alth Systems Managem			TITLE	·	(X6) DATE

STATE FORM

New Yor	k State Department	of Health			DAN DATE OF DAY
STATEMENT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		(X2) MULTIPU A. BUILDING:	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED	
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T2022	Continued From pa	age 1	T2022		
	clinical privileges a				
	Staff #1 and 2 reve appointment/reapp requests for renew	of credential files for Physicial ealed no evidence of the pointment process, including val of clinical privileges and rricula vitae, current CME eer review.	n		
		re verified with Staff #1 on			
T2074	751.5 (c) ORGAN ADMINISTRATIO		T2074		
	Operating Policies The operator sha (c) that the center reviewed at least a necessary.		are		
	Based on docume operator does not	s not met as evidenced by: ent review and interview, the ensure that all facility policies re reviewed at least annually cessary.	5		
•	Findings include:				
	manual for the lab revealed no evide time.	3 of the policy and procedure and infection control program nce of review or revision at a	n ny		
T2101	This finding was v 751.6 (k) ORGAN ADMINISTRATIO		T2101		

Office of Health Systems Management STATE FORM

If continuation sheet 2 of 8

STATEMEN	T OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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T2101	Continued From pa	ige 2	T2101		
		ensure: ployee, as applicable, receives necessary to perform his/her			
	Based on documer and interview, the f employee who facility has proof of	not met as evidenced by:  nt review, personnel file review acility does not ensure performs completion of on-the-job such duties. (Staff #3)			
	Findings include:				
	by the physician. In reviewed by the physicians proficiency before	dual staff will complete training provided addition, 50 cases are to be avsician for accuracy and			
	Registered Nurse for the	of the personnel file for Staff #3, who staff #3, who staff #3 who sta	m		
	These findings well 9/10/13.	re verified with Staff #1 on			
T2113	751.7 (c) ORGANI ADMINISTRATION	ZATION AND N.	T2113		
	Medical record sys The operator sha (c) ensure that the				

New Yor	k State Department	of Health			
STATEMEN	IT OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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T2113	Continued From pa	nge 3	T2113		
	receives consultation	on from a qualified medical			
	record practitioner qualified medical re	when such supervisor is not a			
	This Regulation is	not met as evidenced by:			
	Based on interview	, the			
			<b>L</b> , '.		
	Findings include:				
	Interview on 9/10/1	3 with with Staff #1 revealed	]		
	WILE VIEW OF BY OF				
T2145	751.8 (d) (1) ORG	ANIZATION AND	T2145		
	ADMINISTRATION	١.			
1.5%	Quality assurance	program.			
	(d) The quality as	surance process shall define			
		entification and selection of strative problems to be			
	reviewed. The prod	cess shall include but not be			
	limited to:				
		ment of review criteria rdance with current standards			
	of professional pra	ctice for monitoring and	<b>∵</b>		
	assessing patient of	care and clinical performance.			
, , , , , , , , , , , , , , , , , , ,	This Regulation is	not met as evidenced by:			

Office of Health Systems Management STATE FORM

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T2145	Continued From pa	ige 4	T2145			
			-			
T2237	752-1.5 (b) CENTE Pharmaceutical Pro		T2237			
	handled by person absence of a phan consultation from a in the development	ensure that: ions and biologicals are nel in the center in the macy, there shall be i qualified pharmacist to assist t of policies and procedures for ons and biologicals.				• •
	Based upon docun	not met as evidenced by: nent review and interview, the have consultation from a st.				
	Findings include:					
•	Review on 9/9/13 of meeting minutes re	of facility contracts and staff evealed				
	Interview on 9/9/13	with Staff #1 revealed that a				· · ·

New Yor	k State Department of Health			
	OF CORRECTION (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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U7036	Continued From page 5	U7036		
U7036	702.3 (a) FIRE AND SAFETY.	U7036		
	Buildings and equipment shall be maintained and	: , !		
	operated so as to prevent fire and other hazards to personal safety.			
	the state of the s			
	This Regulation is not met as evidenced by: Based on observation and interview, the facility			
	does not maintain all clinic space free of hazards.			
	Findings include:			
	During facility tour on 9/9/13, there were three areas in the that contained			
٠.	construction waste: - near the electrical breaker-box: scrap wood and chunks of concrete;			
	- by the hot water tank: broken down cardboard boxes, numerous fluorescent light bulbs and water hoses;			
	- near the generator: a large pile of scrap wood.			
	This finding was verified with Staff #1 on 9/9/13.			
U7037	702.3 (b) FIRE AND SAFETY.	U7037		
	The facility shall comply with the pertinent provisions of NFPA 101, Life Safety Code. Further details concerning this referenced			
	material are contained in section 711.2(a) of this Title.			
	This Regulation is not met as evidenced by: Based on observation and interview, the facility does not conduct 30-day fire exinguisher			
	inspections, as evidenced for 4 of 4 fire extinguishers.			

Office of Health Systems Management STATE FORM

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION  (X1) PROVIDER OR SUPPLIER  STREET ADDRESS, CITY, STATE, ZIP CODE  (X4) ID PREFIX TAG:  (EACH DEFICIENCY MUST BE PRECEDED BY FULL TAG:  (EACH DEFICIENCY)  (EACH CORRECTIVE ACTION SHOULD BE DEFICIENCY)	) ETE
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U7037 Continued From page 6 U7037	
Continued From page 6	
Findings include:	
Thomas module.	
During facility to us on 0/0/42 it was absorbed that	
During facility tour on 9/9/13, it was observed that	
the fire extinguishers in the following locations	
were not inspected at least every 30 days:	
During interview on 9/9/13, Executive Director	
Staff #13 revealed that the required 30-day	
inspections for fire extinguishers were not	
conducted.	
This finding was verified with Staff #1 on 9/10/13.	
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	]
Based on document review, observation and	
interview, the facility does not maintain the fire	
alarm system, as evidenced that that there is not	
evidence that all smoke detectors in the facility	
are inspected and tested.	
are inspected and tested.	
Finally as Inches	-
Findings include:	
Review on 9/9/13 of the fire alarm inspection and	
testing report dated 3/4 /13, completed by	
	!
revealed the report documented that there were 7	
smoke detectors in the facility. However, during	
facility tour on 9/9/13, 16 smoke detectors were	
identified in the facility.	
This finding was verified with Staff #1 on 9/10/13.	
This miding was verified with Staff #1 Off 3/10/15.	
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Based on observation and interview, the facility	
does not maintain 4 of 5 battery-powered	

Office of Health Systems Management STATE FORM

If continuation sheet 7 of 8

New Yor	rk State Department	of Health			PORWIT	AFFROVED
AND PLAN OF CORRECTION IDENTIFICATION NUMBER:			E CONSTRUCTION	(X3) DATE SURVEY COMPLETED 09/10/2013		
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(X4) ID PREFIX TAG	(EACH DEFICIENC)	Y MUST BE PRECEDED BY FULL SC IDENTIFYING INFORMATION)	PREFIX TAG	(EACH CORRECTIVE ACTION SHOUL CROSS-REFERENCED TO THE APPRO DEFICIENCY)	D BE	(X5) COMPLETE DATE
U7037	Continued From pa	age 7	U7037	4		3
. , .	emergency lighting	units in proper working order.				
•	Findings include:				in the second	
	activated on the ba	on 9/9/13, the "test" button was				
	illuminate:	ng areas, but the lights did not				`
	/ <b>-</b>					
	This finding was ve	erified with Staff #1 on 9/10/13.				
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Office of Health Systems Management STATE FORM

If continuation sheet 8 of 8

STATEMEN	IT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA OF CORRECTION IDENTIFICATION NUMBER:	(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
		B. WING		09/10/2013
NAME OF F	PROVIDER OR SUPPLIER STREET AD	DRESS, CITY,	STATE, ZIP CODE	
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECT (EACH CORRECTIVE ACTION SHOU CROSS-REFERENCED TO THE APPRO DEFICIENCY)	LD BE COMPLETE
Т 000	INITIAL COMMENTS	T 000		
	PF! # OPERATING CERTIFICATE #		RECEIVE	D
-	NOTE: THE NEW YORK OFFICIAL COMPILATION OF CODES, RULES AND REGULATIONS (10NYCRR) DEFICIENCIES BELOW ARE CITED AS A RESULT OF A		OCT <b>1 5 2</b> 01	3
-	SURVEY CONDUCTED IN ACCORDANCE WITH ARTICLE 28 OF THE NEW YORK STATE PUBLIC HEALTH LAW. THE PLAN OF CORRECTION, HOWEVER, MUST RELATE TO THE CARE OF ALL PATIENTS AND PREVENT		NYS HEALTH DEPAR	RTMENT
	SUCH OCCURRENCES IN THE FUTURE. INTENDED COMPLETION DATES AND THE MECHANISM(S) ESTABLISHED TO ASSURE ONGOING COMPLIANCE MUST BE INCLUDED.			
/T2022	751.2 (h) ORGANIZATION AND ADMINISTRATION. Operator.	T2022		
	The responsibilities of the operator shall include but not be limited to:  (h) the appointment of medical and dental staff,			
	the assignment of their clinical privileges and reviews of such appointments at least every two years.			
	This Regulation is not met as evidenced by: Based on document review and interview, the operator does not ensure the appointment of medical staff along with the assignment of clinical privileges and reviews of such appointments			
	every two years, as evidenced for 2 of 2 staff. (Staff #1 and 2) Findings include:			
	Review on 9/9/13 of facility bylaws revealed the			

STATEMENT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		(X2) MULTIPL A. BUILDING:	E CONSTRUCTION	(X3) DATE SU COMPLE	IRVEY TED	
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T2022	Continued From pa	ge 1	T2022	•		
	operator will review clinical privileges	appointments and reassign			:	
	Staff #1 and 2 reve appointment/reapporequests for renewa	f credential files for Physician aled no evidence of the bintment process, including al of clinical privileges and ricula vitae, current CME er review.				
√ <sub>T2074</sub>	9/9/13.	e verified with Staff #1 on	T2074			
	ADMINISTRATION  Operating Policies The operator shall (c) that the center	and Procedures.				
	Based on document operator does not e	not met as evidenced by: it review and interview, the ensure that all facility policies reviewed at least annually essary.				
	Findings include:					
	manual for the	of the policy and procedure program ce or review or revision at any				
	This finding was ve	rified with Staff #1 on 9/10/13.				
T2101	751.6 (k) ORGANIZ ADMINISTRATION	ZATION AND . Personnel.	T2101			

New Yo	rk State Department	of Health		•	
	NT OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	, , ,	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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✓ T2101	Continued From pa	ige 2	T2101		
				1	
	The operator shall				
		ployee, as applicable, receives necessary to perform his/her			
•	duties.	necessary to perform memor	1		
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		not met as evidenced by: it review, personnel file revi <u>ew.</u>			
		acility does not ensure that			
	employee who	performs at the			
		completion of on-the-job	ľ		
	training to perform	such duties. (Staff #3)			
	Findings include:				
	D-1-1-1-1-00(40 -				
	Review on 9/9/13 o	f job staff member who			
	performs ask v	will complete training provided			
		addition, 50 cases are to be			
. •		ysician for accuracy and he staff person would be			
		nt in the task of performing			
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	Review on 9/9/13 o	personnel file for	].		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
		Starr #3, who performs		-	
.•	for the	facility, revealed no evidence		•	
	of completion of job	orientation/training to perform			
-	·.				
	These findings were	e verified with Staff #1 on			
	9/10/13.				
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12113	751.7 (c) ORGANIZ ADMINISTRATION		T2113		
	NOITANTOININGA	• · · · · · · · · · · · · · · · · · · ·	j ''		
	Medical record syst			•	
,	The operator shall				
	(c) ensure that the	e medical record supervisor			

STATEMEN	17 OF DEFICIENCIES OF CORRECTION (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIP A. BUILDING	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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T2113	Continued From page 3	T2113		
. •	receives consultation from a qualified medical record practitioner when such supervisor is not a qualified medical record practitioner.			
	This Regulation is not met as evidenced by: Based on interview, the operator does not ensure	•		
	Findings include:			
	Interview on 9/10/13 with with Staff #1 revealed			
T2145	751.8 (d) (1) ORGANIZATION AND ADMINISTRATION.	T2145		
	Quality assurance program.  (d) The quality assurance process shall define methods for the identification and selection of clinical and administrative problems to be reviewed. The process shall include but not be limited to:			
-	(1) the establishment of review criteria developed in accordance with current standards of professional practice for monitoring and assessing patient care and clinical performance.			
	This Regulation is not met as evidenced by:			

Office of Health Systems Management

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New York State Departmen					
STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		LE CONSTRUCTION	(X3) DATE S	
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	LSC IDENTIFYING INFORMATION)	PREFIX TAG	CROSS-REFERENCED TO THE APPRO		DATE
			DEFICIENCY)		<u> </u>
√T2145 Continued From p	age 4	T2145			
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Findings include:	· · · · · · · · · · · · · · · · · · ·			İ	
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✓ T2237 752-1.5 (b) CENTE		T2237			
Pharmaceutical Pr	ovisions.				
The operator shall	ensure that:				
	ions and biologicals are			Ì	
	nel in the center in the				
	macy, there shall be				
	a qualified pharmacist to assist t of policies and procedures for				
	ons and biologicals.				
,		1			
This Regulation is	not met as evidenced by:	.] `			
		H			
			•		
		l	· ·		
Findings include:	•				
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	of facility contracts and staff	- '		.	!
	evealed no evidence of				- ,
employment of a co	onsulting qualified pharmacist.				
Interview on 9/9/13	with Staff #1 revealed that a				
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ffice of Health Systems Managemer		<u> </u>	·		

STATE FORM

STATEMEN	TO F DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA DENTIFICATION NUMBER:	(X2) MULTIPI A. BUILDING	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED	
		B, WING		09/10/2013	
NAME OF PROVIDER OR SUPPLIER STREET ADDRESS, CITY, STATE, ZIP CODE					
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOUL CROSS-REFERENCED TO THE APPRO DEFICIENCY)	D BE COMPLETE	
U7036	Continued From page 5	U7036			
√ U7036	702.3 (a) FIRE AND SAFETY.	U7036			
	Buildings and equipment shall be maintained and operated so as to prevent fire and other hazards to personal safety.				
			A CONTRACTOR OF THE CONTRACTOR		
	This Regulation is not met as evidenced by: Based on observation and interview, the facility does not maintain all clinic space free of hazards.				
	Findings include:				
	During facility tour on 9/9/13, there were three areas in the that contained construction waste:  - near the electrical breaker-box: scrap wood				
	and chunks of concrete; - by the hot water tank: broken down cardboard boxes, numerous fluorescent light bulbs and water hoses; - near the generator: a large pile of scrap wood.				
•	This finding was verified with Staff #1 on 9/9/13.				
U7037	702.3 (b) FIRE AND SAFETY.	.U7037			
•	The facility shall comply with the pertinent provisions of NFPA 101, Life Safety Code. Further details concerning this referenced material are contained in section 711.2(a) of this Title.				
	This Regulation is not met as evidenced by: Based on observation and interview, the facility does not conduct 30-day fire exinguisher inspections, as evidenced for 4 of 4 fire extinguishers.				

STATEMEN	IT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA OF CORRECTION IDENTIFICATION NUMBER:	(X2) MULTIPI A. BUILDING	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED		
		B. WING		09/10/2013		
NAME OF F	NAME OF PROVIDER OR SUPPLIER STREET ADDRESS, CITY, STATE, ZIP CODE					
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTI (EACH CORRECTIVE ACTION SHOUL CROSS-REFERENCED TO THE APPRO DEFICIENCY)	LD BE COMPLETE		
U7037	Continued From page 6	U7037				
	Findings include:					
	During facility tour on 9/9/13, it was observed that the fire extinguishers in the following locations were not inspected at least every 30 days:					
.*						
	During interview on 9/9/13, Executive Director Staff #13 revealed that the required 30-day inspections for fire extinguishers were not conducted.					
•	This finding was verified with Staff #1 on 9/10/13.					
	Based on document review, observation and interview, the facility does not maintain the fire alarm system, as evidenced that that there is not evidence that all smoke detectors in the facility are inspected and tested.					
·.	Findings include:					
	Review on 9/9/13 of the fire alarm inspection and testing report dated 3/2 13, completed by					
	revealed the report documented that there were 7 smoke detectors in the facility. However, during facility tour on 9/9/13, 16 smoke detectors were identified in the facility.					
	This finding was verified with Staff #1 on 9/10/13.			ag paragraphic de la companya de la		
	Based on observation and interview, the facility does not maintain 4 of 5 battery-powered					

STATEMEN	K State Department T OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPU A. BUILDING:	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED
		B. WING		09/10/2013	
NAME OF F	PROVIDER OR SUPPLIER	STREET A	DDRESS, CITY,	STATE, ZIP CODE	
(X4) ID PREFIX TAG	/EACH DESIGNENCS	NTEMENT OF DEFICIENCIES Y MUST BE PRECEDED BY FULL SC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORREC (EACH CORRECTIVE ACTION SHO CROSS-REFERENCED TO THE APPL DEFICIENCY)	ULD BE   COMPLETE
U7037	Continued From pa	ige 7	U7037		
	emergency lighting	units in proper working order.			
	Findings include:				
	activated on the ba	on 9/9/13, the "test" button wa ttery-powered emergency ng areas, but the lights did not			
	This finding was ve	erified with Staff #1 on 9/10/13	•		
. ··					
			-		

### T2011—751.2(h) ORGANIZATION AND ADMINISTRATION. Operator

Based on document review and interview, the operator does not ensure the appointment of
medical staff along with the assignment of clinical privileges and review of such appointments
every control of the control of the control of the control of the control of the control of the control of the

This deficiency was due to a lack of understanding of the credentialing and reappointment process. I believed that meant the physicians were appropriately licensed in New York State, had up to date DEA, Infection Control and Malpractice Insurance and did not realize that all physicians working at our facility required a formal review and reappointment every

#### PROVIDER'S PLAN OF CORRECTION

will now implement a formal credentialing/recredentialing process for new and existing physicians. This will consist of a request for renewal of clinical privileges, a delineation of those privileges (i.e., first trimester abortion, second trimester abortion, follow-up exam, etc.), CV, CME and peer review.

This shall be monitored as following: the Committee already reports to the Committee quarterly and will now state when each physician is due for reappointment and whether there are any concerns about privileges, etc.

(X5) COMPLETE DATE

This shall be implemented October 2013 (next Committee Meeting)

# T2074—751.5 (c) ORGANIZATION AND ADMINISTRATION

and procedures are reviewed at least annually and revised as necessary. There was no evidence of review or revision of the policy and procedure manual for the laboratory or program.
These deficiencies were due to a lack of understanding of correct record keeping. Although we hold an mandated Class at which we show a NYS DOH approved video, give, grade and collect a written test on the material—we did not keep a separate log documenting these meetings. Attendance at the meeting and passing grade for the test was placed in each employee's file. Was inspected by the NYS DOH in April 2013. Of the twelve Fundamental Practices evaluated, were deemed "Fundamental Standard of Practice has been met", were "partially met" and the CLEP Plan of Correction was submitted and accepted on May 2013. We did not know that Laboratory Policies and Procedures were also to be part of the manual.
PROVIDER'S PLAN OF CORRECTION
will now do the following: An Class log has been created. In this log are the dates and attendance at the annual mandatory session, the test questions at each particular session and the passing grades of each employee. Further, the Nursing Supervisor will attest in writing, annually, that each employee who is required to attend this session has done so and passed the test—this will be part of the log. All new clinical hires who are mandated to watch the video have had the attestation placed in their files—in the future a copy will be placed in the
This shall be monitored as following: the Committee already reports to the Committee quarterly and will now state whether or not this log is up to date and reflects that each clinical employee has attended the class and passed the test.
Laboratory Policies and Procedures will be placed in the Procedure Manual and be reviewed annually.
This shall be monitored by monitoring the Operator's signature at the bottom of each document.
(X5) COMPLETE DATE
This shall be implemented October 2013 (next Committee Meeting)

# T2101-751.6 (k) ORGANIZATION AND ADMINISTRATION. Personnel

Based on document review, personnel file review and interview, the facility does not ensure that the facility has proof of completion of onthe-job training to perform such duties.
This deficiency was an administrative oversight.  Staff #3, was originally trained at a proved site in past skills have been verified by the Medical Director many, many times over the past Additionally, skills were considered so superior that the contracted with us for the past pand its' Medical and its' Medical
Director had abundant confirmation of Staff #3 skill set and omitted the necessary proficiency verification.
PROVIDER'S PLAN OF CORRECTION
The Medical Director of will provide training to Staff #3. 50 cases will also be observed and reviewed by the Medical Director for accuracy and proficiency and written documentation of both will be placed in her personnel file.
Any staff member who is trained in ultrasound by Staff #3 will have this training verified for accuracy and proficiency by the Medical Director.
This shall be monitored by an annual review of staff job orientation, training and proficiency.

(X5) COMPLETE DATE

This shall be implemented by October 30, 2013

# T2113—757.7(C) ORGANIZATION AND ADMINISTRATION

Based on interview, the operator	
The Medical Director of was aware of the need for such consultation and had contracted with in 2010 for this. This was a very extensive Medical Record Review completed on June 2011 which was to help comp with WHO medical record documentation rules, CMS documentation guidelines and NYS Medicaid rules for Article 28 clinics. Although this review was very detailed, we did not realize it did not meet the above regulation as it became more concerned about proper coding and revision of the chart itself. Additionally, it was not repeated annually due to cost issues.	•
PROVIDER'S PLAN OF CORRECTION	
We have contracted with  education services to  staff providing the review the  confirms that this will be a medical record review. This contract was signed September  2013. There will be a review of 2012 and 2013 this year and then yearly	
This shall be monitored by an annual report verifying this chart review.	
(X5) COMPLETE DATE	
This was already implemented on September 2013	

The Medical Director

It was then difficult to find an appropriate replacement. No new medications were employed during the period

PROVIDER'S PLAN OF CORRECTION

This will be monitored by having the contracted pharmacist present medication issues at the quarterly

Meetings.

(X5) COMPLETE DATE

This will be implemented on October

## U7036-702.3 (a) FIRE AND SAFETY

Based on observation and interview, the	facility does not maintain all	space free of
hazards. There were three areas in the	that contained	waste.
This waste was generated during	concluded in	2013 and during
of	We did not intend to leave t	his waste in the

### PROVIDER'S PLAN OF CORRECTION

has contracted with the licensed contracting company performing the renovations, to remove all cited waste from

This will be monitored by inspection after the scheduled removal.

(X5) COMPLETE DATE

This will be implemented by November 1, 2013

### U7037-702.3 (b) FIRE AND SAFETY

Based on observation and interview, the facility does not conduct 30-day fire extinguisher inspections, as evidenced for 4 of 4 fire extinguishers.

Based on document review, observation and interview, the facility does not maintain the fire alarm system, as evidenced that there is not evidence that all smoke detectors in the facility are inspected and tested.

Based on observation and interview, the facility does not maintain 4 of 5 battery-powered emergency lighting units in proper working order. had these supplied and inspected annually Re: the fire extinguishers by a licensed dealer but had not conducted our own monthly inspection. has 7 smoke detectors connected to Re: the smoke detectorsand an inspection had occurred on March 2013. However, we had placed 9 additional battery powered detectors which were not tested or inspected by Re: the emergency lighting units. has been aware of the emergency lighting unit issue but obtaining the correct batteries was very difficult due to supplier issues. PROVIDER'S PLAN OF CORRECTION The fire extinguishers are now inspected on a monthly basis. This will be monitored by a monthly walk-through review. will be taken The smoke detectors not connected to down. This will be monitored by a final inspection after removal. Despite renewed efforts to obtain the batteries necessary for the emergency lighting units, none have been found. It appears that, as the has an emergency generator, we may not be required to have these emergency lighting units. A inspector will be on premises one day between October 2013 to inspect the electric work of the and will solicit his opinion on the emergency lighting units. If they are still deemed necessary, we will replace them with units whose batteries can be obtained. This will be monitored by a final report on the matter made by November

(X5) COMPLETE DATE

This will be implemented by November 2013.

NEW YORK state department of

Nirav R. Shah, M.D., M.P.H. Commissioner October 17, 2013 **HEALTH** 

Sue Kelly Executive Deputy Commissioner



RE: Article 28 D&TC Survey-completed September 10, 2013
Status of Plan of Correction

Dear

The Plan of Correction dated October 10, 2013 which you submitted in response to the Statement of Deficiencies dated October 4, 2013 has been reviewed by this office and is acceptable.

This office reserves the right to re-survey for compliance in the future. Acceptance of this Plan of Correction does not preclude any additional administrative action by this Department.

If you have any questions, please call

Thank you.

Program Director
Hospitals and Diagnostic & Treatment Centers Program

cc: